Corporate Services Division

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Director

- *Site Access*
- *EHS STMS*
- *Cyber Event*
- *EDI support*

VALE

Handbooks   ZES Training   CAR Training   Group Training   ⊞ Register   → Login

Welcome to Vale's Learning & Development orientation portal.

Full access to all training modules anytime and anywhere.

SNOLAB

⊞ **STMS (Safety Training Management System)**   Home   Trainings ⌄   Admin ⌄

+ New ⌄   ⚙ Page details   📊 Analytics

**Welcome to the SNOLAB Safety Training Management (STMS) Portal.**

Here, you can:
- Request for the EHS trainings as per SNOLAB EHS Training Matrix.
- Supervisors can view, download the training reports for their team.
- Upload EHS training Records/Documents.
- EHS-Training Coordinator will review and audit EHS training records of the personnel upon completion of those trainings.

For any questions or concerns please reach us at EHS-Training@snolab.ca

Important Links

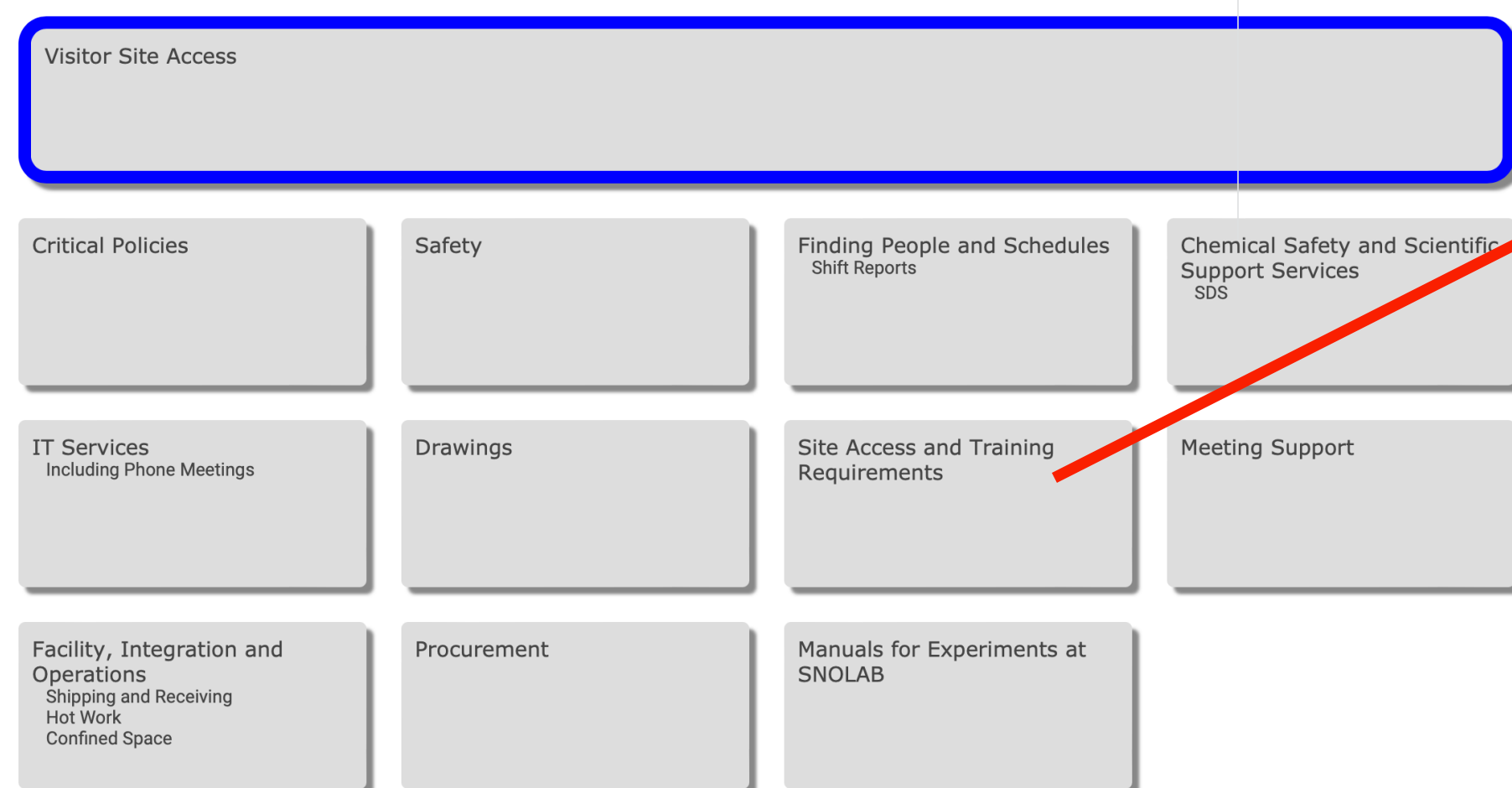| My Training Dashboard | Request Training | Search Training... | Expiring Trainings | Registration |

SNOLAB New User Onboarding Process Flow
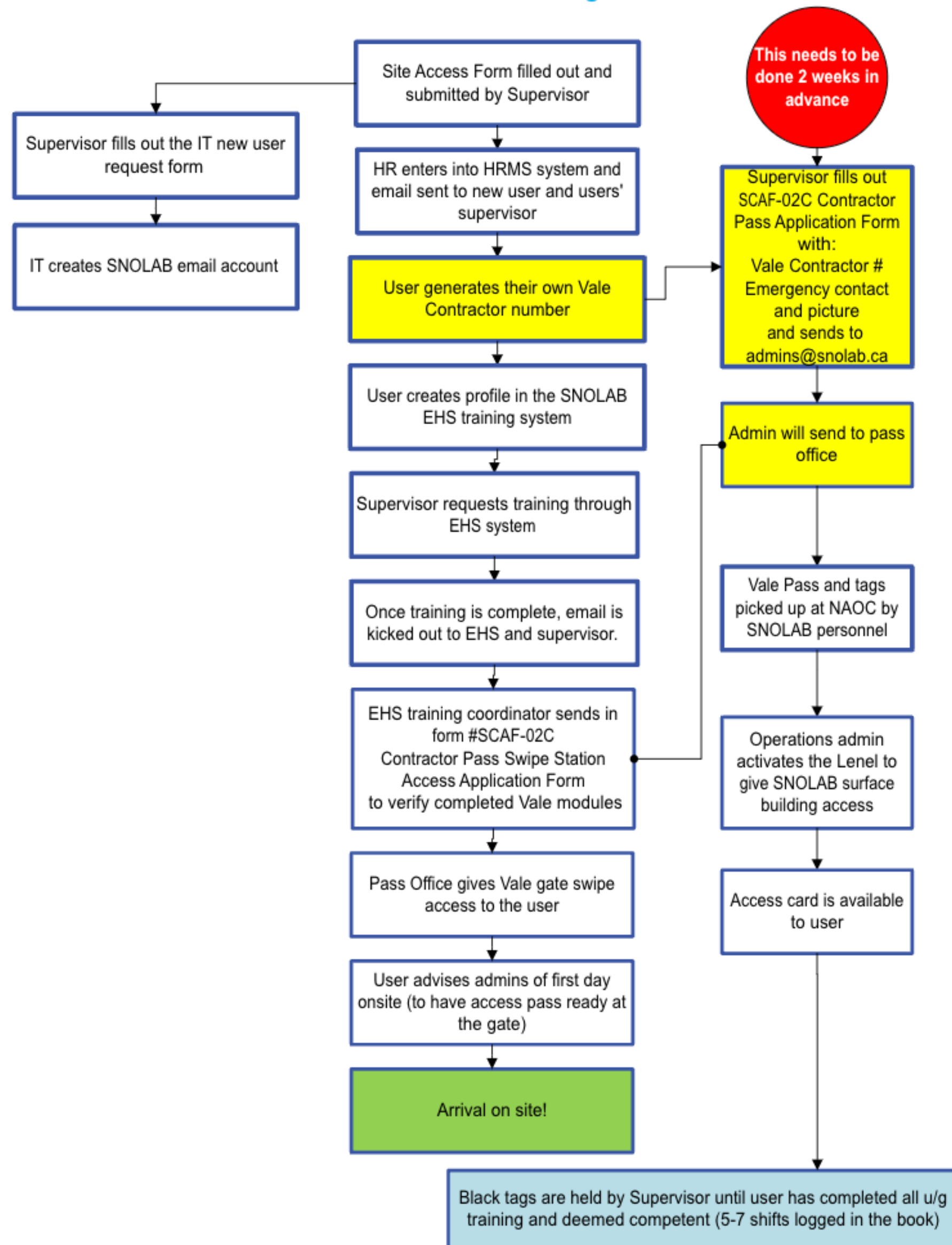
Highlights

- Paperwork must be submitted 2 weeks prior to arrival on site
- Vale is enforcing "No pass, No access"
- There are new training requirements to access site (CAR, Environmental)
- All vehicles driven through the gate to the SNOLAB building must have a Vehicles Contractor Pass.

Docushare

Visitor Site Access

Site Access Policy and Forms (Now found in Outreach)

New EHS Training Link

SNOLAB EHS Training Matrix

EHS Training Procedure

Self-Contained Self-Rescuer (SCSR) Manuals

Site Access Form

Contractor Pass Swipe Station Access Application

Contractor Pass Profile Application - Group or Single

Vale Application for Contractor Vehicle Pass

Critical Policies

Safety

Finding People and Schedules
Shift Reports

Chemical Safety and Scientific Support Services
SDS

IT Services
Including Phone Meetings

Drawings

Site Access and Training Requirements

Meeting Support

Facility, Integration and Operations
Shipping and Receiving
Hot Work
Confined Space

Procurement

Manuals for Experiments at SNOLAB

SNOLAB Users Sharepoint

Why this Change ?

Our previous system limitations

- HRMS-Not a **safety training management system**, challenges with record keeping and tracking the trainings.
- **Limited visibility to Supervisors-** depending on whose name is captured in system in HRMS as Supervisor.
- **Safety training compliance & Audit** – EHS or Supervisors couldn't perform spot audit to check the individuals training status. Ineffective system to monitor compliance
- **Manual data update-** EHS training coordinator had to update training data manually.
- **Communication-** EHS training coordinator wasn't getting the feedback about training completion
- **Records Management-** If proof of completion not provided to EHS training coordinator, they won't update the training.
- **Tracking of training status**
- Lots of concerns raised about **visibility and transparency**
- HRMS and our previous SharePoint based system (developed in rush when COVID started) **were not integrated**.

Features of STMS

- SharePoint based system

- Designed and Developed with Internal resources

- Centralized system

•Accessing the new system:

  • https://snolab.sharepoint.com/sites/EHSTraining/

  • Link provided on the Docushare as well.

  • You need SNOLAB account to access this system.

  • You will have access to : Registration, My Training dashboard, Request training, Search training, Expiring Training, General safety, upcoming training, FAQs

  • System admins will have access to few other apps-Training approval/rejection, Edit Profile, Edit Training apps.

  • System generated notifications to individual, supervisor, site contact per training status.

Cyberincidents

Cyber Security Incident Report:
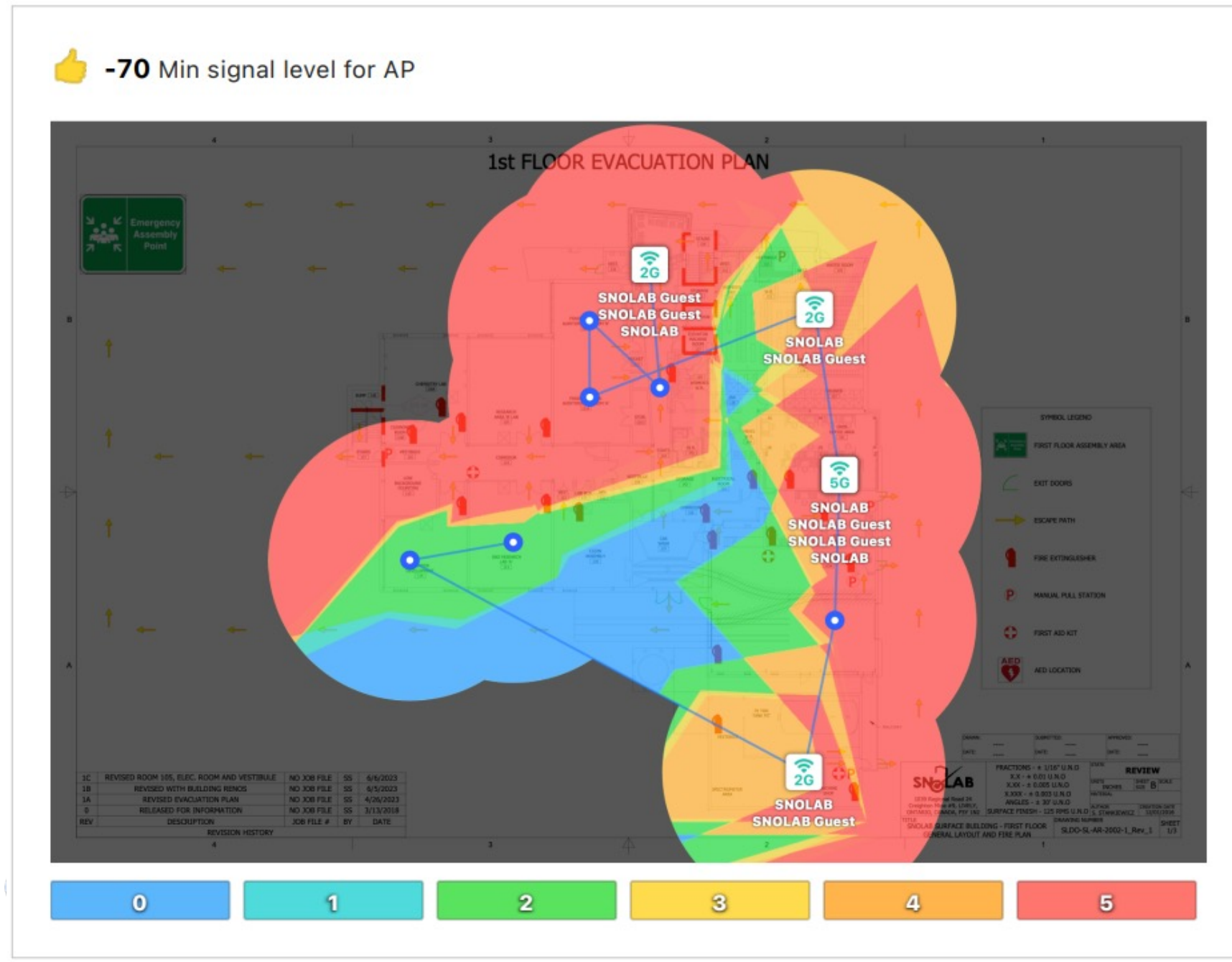
DDoS Attack on March 13th 2024
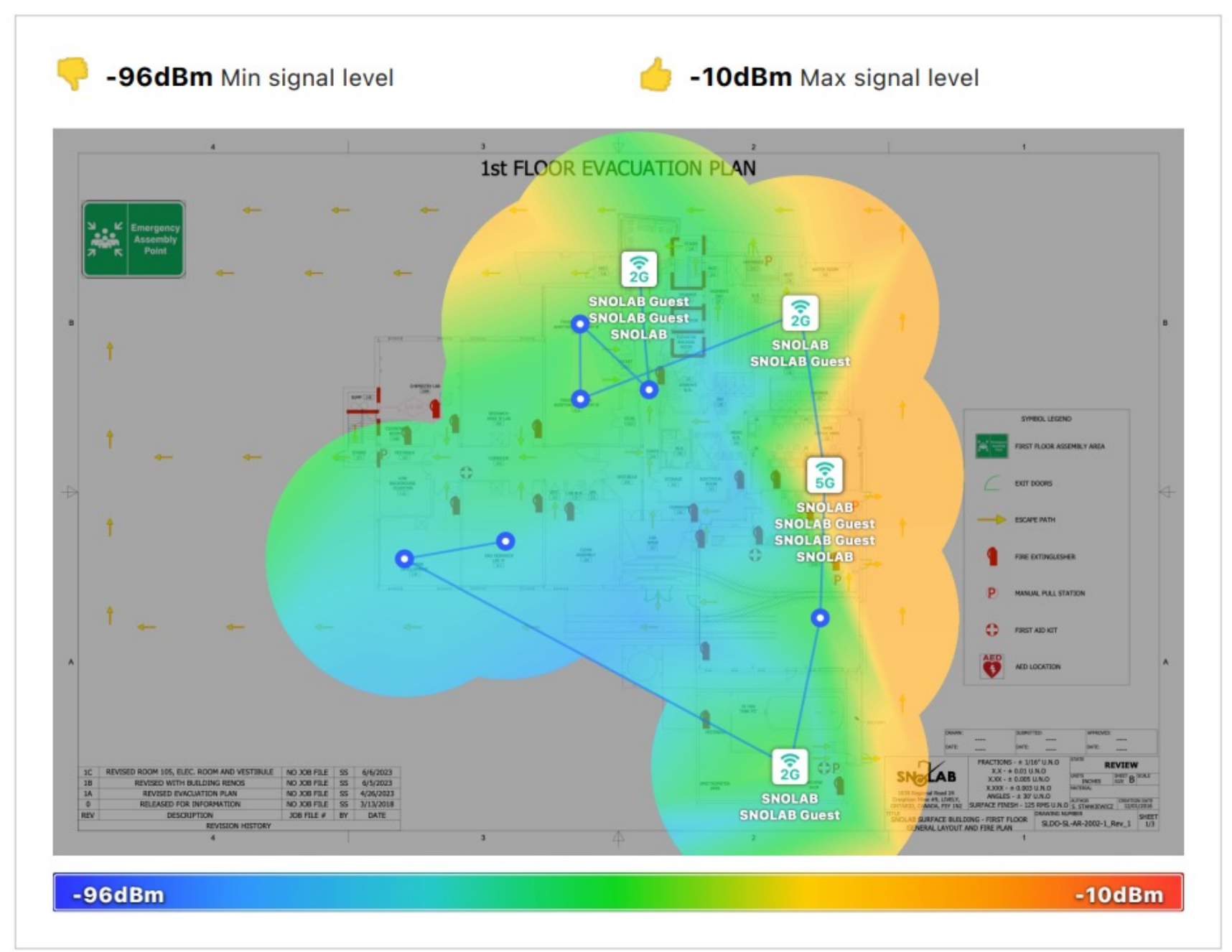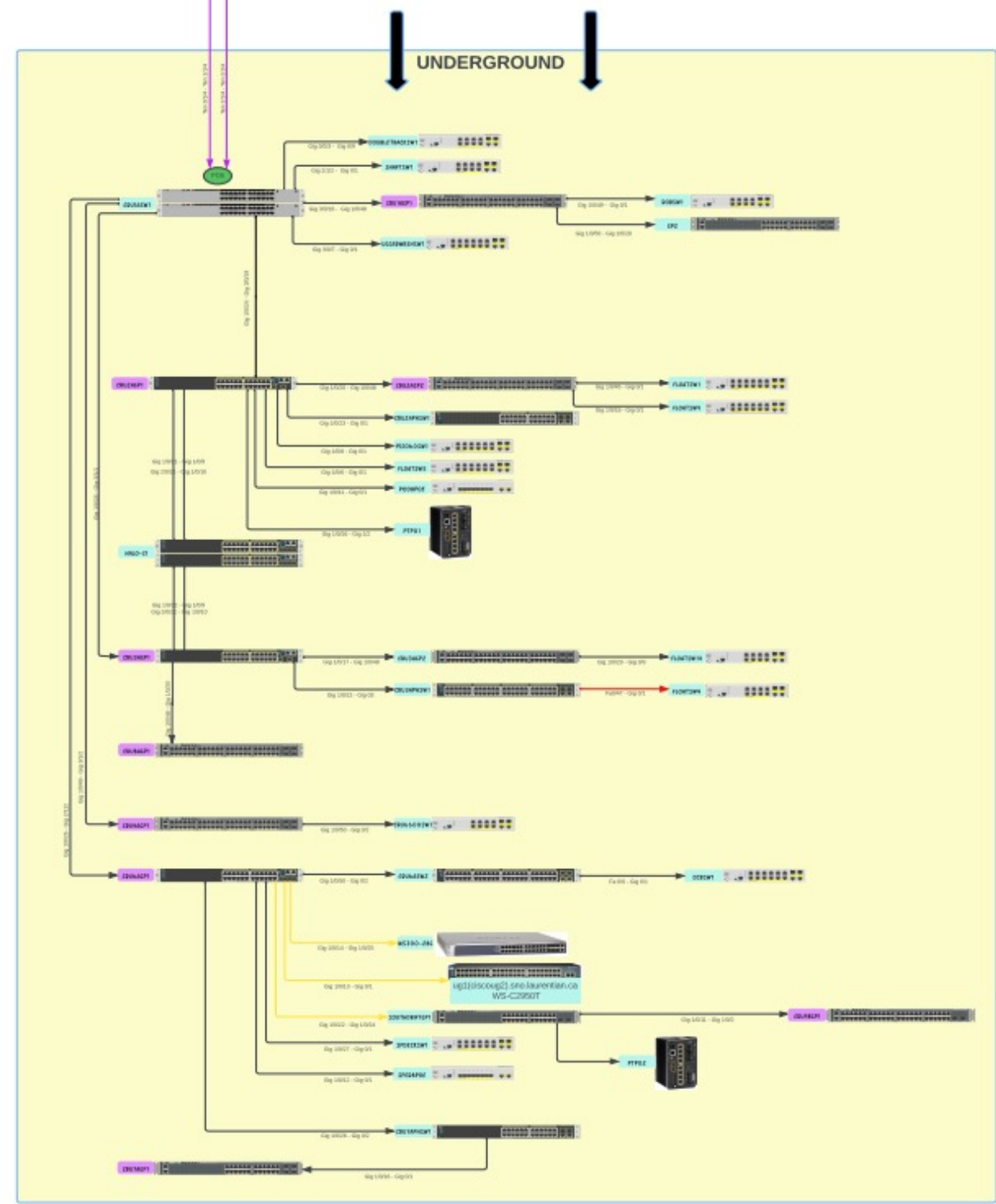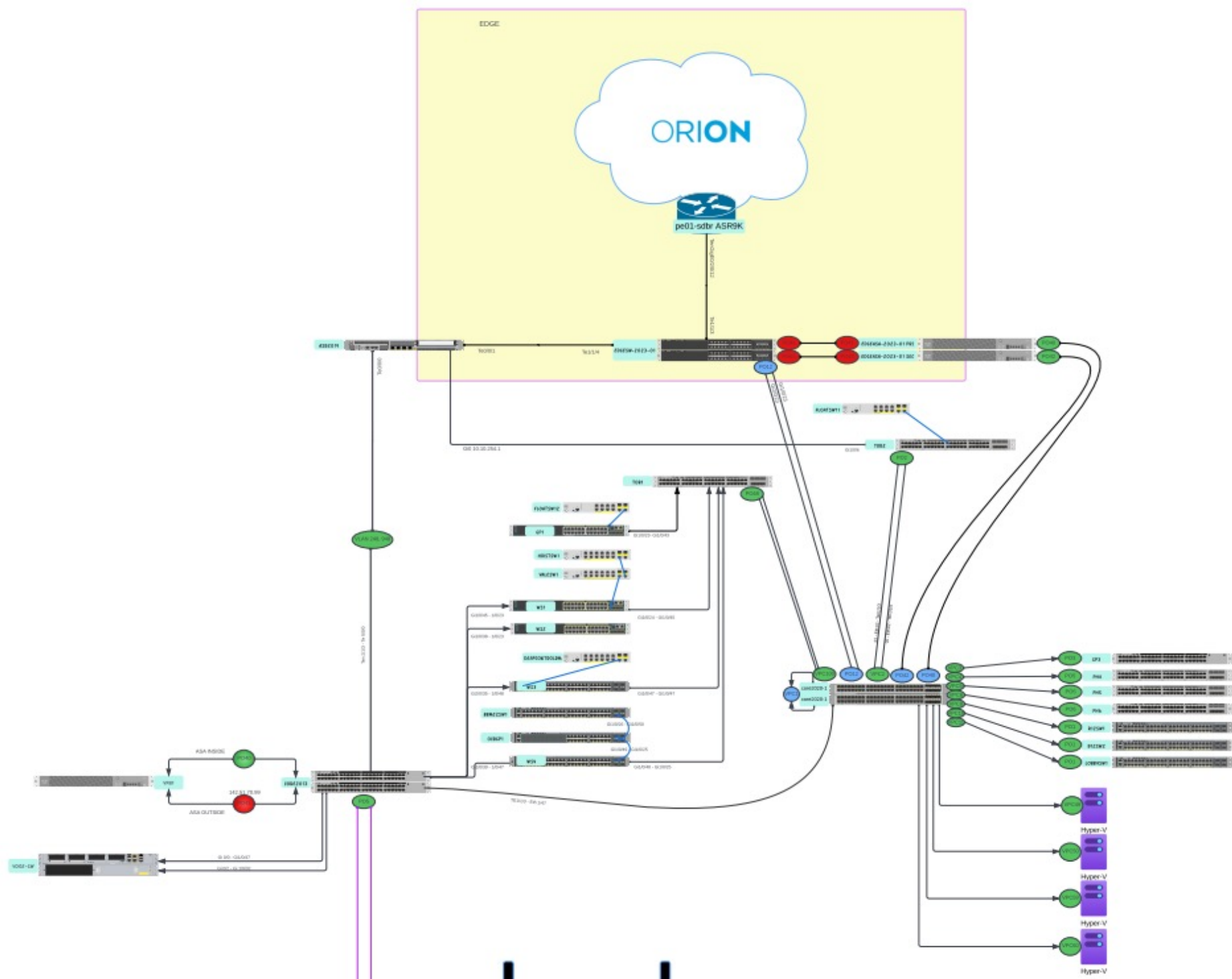
Executive Summary

- Date of the beginning of the incident: March 13th 2024

- Date the incident was resolved: March 15th 2024

- Systems Affected: Network Connectivity

- Type of Attack: Outbound Network Traffic was more than our Firewall could manage.

- Immediate Response: Worked with our Partner's ORION and HAXXESS to make changes to our Firewall and VPN configurations and blocked a very large amount of destination IPS as per ORION's direction.

Cyber Security Incident Report:

DDoS Attack on April 4th 2024

Executive Summary

- Date of Incident: April 4th

- Systems Affected: SNOLAB Site Internet Traffic, ability to VPN into SNOLAB

- Type of Attack: Distributed Denial of Service (DDOS) facilitated through Command and Control (C&C) Server

- Immediate Response: Isolation of affected system, blocking of IP ranges, initiation of forensic analysis

-96dBm Min signal level   -10dBm Max signal level

SNOLAB

1st FLOOR EVACUATION PLAN

-96dBm   -10dBm

-70 Min signal level for AP

1st FLOOR EVACUATION PLAN

| 0 | 1 | 2 | 3 | 4 | 5 |

EDI Support

SNOLAB Project Lifecycle Management
Guidance for new Equity, Diversity, and Inclusion Review Charge Questions

Introduction

SNOLAB strives to foster an environment where everyone feels safe, comfortable and empowered. To achieve this, SNOLAB assembled an Equity, Diversity, and Inclusion (EDI) task force comprising of various members of SNOLAB staff. In 2021, an Action Plan was created with a variety of deliverables which have either been fully implemented or is in the process of being implemented. In 2022, the SNOLAB Director of Projects began embedding within its project lifecycle reviews a charge question set to establish whether experiments were satisfactorily applying EDI measures within their collaborations.

SNOLAB Project Reviews - EDI Charge Question: *"Does the project have a suitable code of conduct and EDI strategy aligned with SNOLAB requirements and is there data on the performance of the EDI strategy."*

1. Qualtrics survey support
2. Project Lifecycle support
3. Knowledge keeper in house
4. LinkedIn Learning
5. EDI Committee